

The Wapello County Board of Supervisors met in a special session on May 27, 2025, at the Secondary Roads Department. Wapello County Supervisors answering roll call were Darren Batterson, Carrie Teninty, and Bryan Ziegler. The meeting was called to order at 9:00am.

Motion by Teninty to authorize the agenda, second by Ziegler, all aye, motion carried.

Discussion was held on the reorganization of secondary roads. Discussion was held on the job description for the two working foreman positions. Once the working foreman positions are retained, the employee will have thirty calendar days to go back to his prior position in the union. The two working foreman positions will be equal, and no seniority shall be in effect.

Discussion was held on the supervisory responsibilities that states the working foreman's responsibilities include rewarding and disciplining employees. This section shall be removed. The working foreman shall not have discipline authority. The working foreman may recommend discipline to the Engineer and the Assistant to the Engineer.

Discussion was held on controlling overtime pay. Employees shall not be paid prior to their scheduled start time. The employee who locks and unlocks the property for employees shall get fifteen minutes to open and close the shop. Employees shall not obtain call out pay unless the employee physically comes to work.

Discussion was held on timecards. The Assistant to the Engineer shall authorize the working foreman's timecards. The working foremen shall authorize their crew's timecards. All timecards shall be checked for accuracy.

Discussion was held on reevaluating the working foreman positions. If changes need to be made by revising the maintenance crew's working foreman or assigning a working foreman to a geographical area, it will be done at the reevaluation time. For clarification, the superintendent position shall not be filled.

Discussion was held on the working foreman taking a vehicle home. While the working foreman is on call, the working foreman shall be allowed to drive a vehicle home at no cost to the employee. If a snowstorm is in the forecast, both working foremen shall be authorized to drive vehicles home. Vehicles shall not be used for personal use and there shall be a direct route to and from work. If a working foreman lives out of the county, the employee shall pay for the use of the truck.

Discussion was held on providing a cell phone to the working foreman. The county engineer will provide his county issued phone to the working foreman that is on call. This phone number will be provided to the sheriff's department.

Motion by Teninty to authorize the revised job description, second by Ziegler, all aye, motion carried.

Effective July 1, 2025, the wage shall be \$2.00 above the utility operator for the two working foreman positions. This is according to the union contract.

Discussion was held on the Roadside Manager position. This position is in Zoning for Budget FY25. Beginning Budget FY26, this position will be in Secondary Roads.

Motion by Teninty to adjourn, second by Ziegler, all aye, motion carried. The meeting adjourned at 10:38am.

Attest: Carrie Teninty