

WAPELLO COUNTY BOARD PROCEEDINGS
3rd Floor Courtroom/Boardroom at Courthouse

DATE: 7-1-2025

TIME: 9:30 a.m.

PRESENT: Darren Batterson, Chair; Bryan Ziegler, Vice Chair; Carrie Teninty, Supervisor; Kelly Spurgeon, Auditor; Chad Drury, Ottumwa Courier; Andy Alderson, IT; Rick Tebbs, WCCB; Shalynn Lingren, NOEL; Miranda Bailey, Planning & Zoning; Brad Skinner, Secondary Roads; Tim Richmond, EMA; Willene White, NOEL; Lisa Kent, Recorder; Gary Smith, Assessor; Robert Pilcher, Secondary Roads; Cari Nicely, AGHC; Karen Wilcoxson, GA; Jared Hershberger.

Chair Batterson opened the meeting. Supervisor Teninty moved, seconded by Vice Chair Ziegler to approve the amended agenda removing item "f" under personnel. All ayes. Motion carried.

Public Hearing for Final Plat of Big Bucks Subdivision. Vice Chair Ziegler moved, seconded by Supervisor Teninty to open the public hearing. All ayes. Motion carried. There were no written or verbal comments. Supervisor Teninty moved, seconded by Vice Chair Ziegler to close the public hearing. All ayes. Motion carried. Supervisor Teninty moved, seconded by Vice Chair Ziegler to approve Resolution 45-2025 approval of Big Bucks Subdivision. All ayes. Motion carried.

Vice Chair Ziegler moved, seconded by Supervisor Teninty to approve deleting paragraph 2 (The county will compensate the employee for the difference between his or her workers' compensation payment and their regular take home pay) from page 23 of the employee handbook per recommendations from attorney. All ayes. Motion carried.

Supervisor Teninty moved, seconded by Vice Chair Ziegler to approve IT Policy. All ayes. Motion carried.

Supervisor Teninty moved, seconded by Vice Chair Ziegler to approve job description for Assistant to the Board of Supervisors. All ayes. Motion carried.

Supervisor Teninty moved, seconded by Vice Chair Ziegler to approve working foreman job description. All ayes. Motion carried.

Supervisor Teninty moved, seconded by Vice Chair Ziegler to approve working foreman job protocols. All ayes. Motion carried.

Supervisor Teninty moved, seconded by Vice Chair Ziegler to approve assistant to the engineer job description. All ayes. Motion carried.

Vice Chair Ziegler moved, seconded by Supervisor Teninty to approve alcohol license for HDWLR, LLC (RJ Powersports) 7/9/2025-7/13/2025. All ayes. Motion carried.

Supervisor Teninty moved, seconded by Vice Chair Ziegler to approve Resolution 21-2025 creating a Wapello County Emergency Medical Services (EMS) Advisory Council & Appointing members. All ayes. Motion carried.

Supervisor Teninty moved, seconded by Vice Chair Ziegler to approve copier maintenance contract in Treasurer's Office. All ayes. Motion carried.

Supervisor Teninty moved, seconded by Vice Chair Ziegler to table Item 13 revised county policy on county owned vehicles. All ayes. Motion carried.

Supervisor Teninty moved, seconded by Vice Chair Ziegler to approve Resolution 48-2025 Wapello County Mileage Reimbursement Fee. All ayes. Motion carried.

Supervisor Teninty moved, seconded by Vice Chair Ziegler to approve management & department head safety responsibilities. All ayes. Motion carried.

Vice Chair Ziegler moved, seconded by Supervisor Teninty to approve temporary and modified work policy. All ayes. Motion carried.

Vice Chair Ziegler moved, seconded by Supervisor Teninty to approve request for payroll approval – change of employment part-time to full-time Correctional Officer for Saydrienne Spurgeon effective 6-10-2025 at \$21.50 per hour. All ayes. Motion carried.

Supervisor Teninty moved, seconded by Vice Chair Ziegler to approve request for payroll approval for Devon Strickler, Part-time dispatcher effective 6-13-2024 at \$24.00 per hour. All ayes. Motion carried.

Supervisor Teninty moved, seconded by Vice Chair Ziegler to approve request for payroll approval, change of employment for Karen Wilcoxson, Assistant to Board of Supervisors effective 7-1-2025 at \$60,163.00 per year. All ayes. Motion carried.

Supervisor Teninty moved, seconded by Vice Chair Ziegler to approve request for payroll approve, new hire Part-time Universal Clerk for Sandra Dobson-Clayton, effective 7-3-2025 per Chair Batterson at \$19.27 per hour. All ayes. Motion carried.

Supervisor Teninty moved, seconded by Vice Chair Ziegler to approve request for payroll approval, change of employment for Robert Pilcher to Assistant to Engineer effective 7-1-2025 at \$85,000 per year. All ayes. Motion carried.

Supervisor Teninty moved, seconded by Vice Chair Ziegler to approve request for payroll approval, change of employment for Mark Milligan to Working Foreman effective 7-1-2025 at \$31.37 per hour. All ayes. Motion carried.

Supervisor Teninty moved, seconded by Vice Chair Ziegler to approve Iowa Communities Assurance Pool (ICAP) revised policy for FY 2025/2026. All ayes. Motion carried.

Claims in the amount of \$728,903.22 on 6-27-2025 and \$121,718.10 on 6-27-2025 and payroll in the amount of \$433,952.55 on 6-27-2025 and \$13,464.85 on 6-30-2025 were approved.

9:53 a.m. Supervisor Teninty moved, seconded by Vice Chair Ziegler to adjourn. All ayes. Motion carried.

ATTEST:

Kelly Spurgeon
Wapello County Auditor

Darren Batterson, Chair
Board of Supervisors